

Exhibitor & Supporter Application

Terms and Conditions

By applying for to be an Exhibitor/Supporter of the Mid to West Rural Health Equity Summit, hereafter referred to as, "Event", your company, hereafter referred to as "Exhibitor/Supporter", agrees to comply with all rules and regulations outlined below and further agrees to abide by the decision of KAFP, hereafter referred to as, "Event Management", with respect to interpretation of these rules. Please be sure that the company representatives attending the meeting are aware of and adhere to these rules.

EXHIBIT REPRESENTATIVES. Each six-foot exhibit space is entitled to two complimentary conference booth badges per booth. Each additional badge is \$150. With your booth assignment you are required to provide the name(s) of the company booth representative(s).

ASSIGNMENT OF SPACE. Space assignments will be made based on the date of receipt of completed applications and full payment or sponsorship on a first come first served basis. Every effort will be made to respect the exhibitors' space choices for "preferred" space whenever possible, but Event Management's decision shall be final. Event Management reserves the right to transfer assignments when such action is deemed to be in the best interest of the total exhibit effort. Booths will not be assigned until after the deadline.

PAYMENT. Full payment of Exhibitor/Supporter fees outlined in the application is required with completion of the application. Payment for exhibit space does NOT include the cost of any booth equipment, furnishings, special utilities or services ordered by the exhibitor. All such optional costs shall be the exhibitor's responsibility. Please use [this form](#) to pay online with a credit card. Please make checks payable to: KAFP, PO Box 11531, Overland Park, KS 66207. All telephone inquiries: 913-214-1117. International funds must be submitted on a U.S. bank in U.S. equivalents.

REFUND FOR CANCELLATION. Should the Exhibitor/Supporter be unable to occupy and use the exhibit space contracted for or wish to cancel their supporter opportunity shall promptly notify Event Management in writing to info@kafponline.org. All sums paid by the Exhibitor/Supporter, less a service charge of \$150, will be refunded until Sept. 1, 2021. Cancellations requests received after Sept. 1, 2021, will cost exhibitor/supporter one half price their purchase, and space shall be forfeited. No refunds or transfers will be allowed on cancellations requested after Oct. 1, 2021, and exhibit space/support opportunity shall be forfeited.

ELIGIBLE EXHIBITS. Event Management reserves the right to determine the eligibility of any company or product for inclusion in the exhibition.

BOOTH EQUIPMENT & SERVICES. Event Management agrees to provide the following with the payment for each individual exhibit space: Six-foot skirted-table and two chairs, two name tags for company representatives, complimentary Wi-Fi in the conference space, two breakfast tickets, two lunch tickets and access to break snacks. All other items (hardware, electrical, etc.) shall be arranged through the host hotel.

SHIPPING & RECEIVING. Shipping and receiving to the host hotel of your exhibit or supporter materials are the responsibility of the Exhibitor/Supporter, not Event Management nor the host hotel, unless otherwise noted. Expenses and arrangements for shipping and receiving must be made by the Exhibitor/Supporter.

SECURITY. The exhibit hall will be confined within a conference room with locking doors during the conference is not occurring. However, hotel staff still have access to any meeting space within the property. It is advised that valuables not be left unattended in any booth space or throughout the conference space at any time.

BOOTH CONSTRUCTION AND ARRANGEMENT. Exhibits shall be so arranged as to not obstruct the general view, nor hide the exhibits of others. Plans for specially built displays not in accordance with regulations are not allowed. are to be submitted to Event Management before construction is ordered. Regular and specially built back wall, including signs, may not exceed an overall height of six feet. It is expressly agreed by the exhibitor that in the event they fail to install their products in their exhibit space or fails to pay the space rental at the time specified, Event Management shall have the right to take possession of said space and lease some or any part thereof to such parties and upon such terms and conditions as it may deem appropriate.

INSTALLING & DISMANTLING BOOTH SPACE. No Exhibitor shall have the right to install their booth space after the published start times of the conference. Further, no exhibitor shall have the right to prior posted end times to closing of the exhibition to pack or remove articles in exhibit without permission from and approved in writing in advance by Event Management. A fine of \$250 will be invoiced to violating companies.

DISCLAIMERS

Event Management may take photographs and/or record audio and video at this event. Exhibitors/Supporters consent to the use of photographs, audio, and video recording of Exhibitor/Supporter by Event Management and its designees in communications, promotions, public-facing websites or for any other lawful purpose.

USE OF EXHIBIT SPACE. Exhibitors/Supporters agree not to assign or sublet any space allotted to them per this application without written consent of Event Management, nor to display or advertise goods other than those manufactured or carried by them in the regular course of business. No persons, firm or organization not having contracted with Event Management for the occupancy of space in the exhibit will be permitted to display or demonstrate its products, processes or services, distribute advertising materials in the halls or corridors, or in any other way occupy or use the facilities for purposes inconsistent with these regulations.

EXHIBITOR REPRESENTATIVE. Each exhibitor must name at least one person to be their representative in connection with the installation, operation and removal of the exhibit. Such representative shall be authorized to enter into such service contracts as may be necessary, and for which the exhibitor shall be responsible.

RESTRICTIONS. Event Management reserves the right to restrict exhibits which are objectionable because of noise, glaring or flashing lights, method of operation, or any other reason, and also to prohibit or evict any exhibit which, in the opinion of Event Management, may detract from the general character of the exhibit. This reservation includes persons, things, conduct, printed matter or anything Event Management judges to be objectionable. In the event of such restriction or eviction, Event Management is not liable for any refund of any amount paid hereunder. No display material exposing an unfinished surface to neighboring booths will be permitted. Demonstrations must be so located that crowds collected will be within the exhibitor's space, and not blocking aisles or neighboring exhibits. Contests of any kind must first be approved in writing by Event Management. Photographing and videotaping within the exposition hall or of any space where the official Event is taking place is prohibited except by the official photographer contracted by Event Management, unless requested in writing to Event Management for approval.

EXHIBITOR/SUPPORTER ACTIVITIES. Exhibitor/Supporter agrees not to schedule or conduct any activity including, but not limited to receptions, seminars, symposia, hospitality suites and off-site events that are in conflict with the official program of the Event, whether such activities are held at or away from the host hotel, except with written approval of Event Management. Exhibitor/Supporter will submit request in writing to Event Management by Oct. 1, 2021, any program Exhibitor/Supporter intends to hold at, or in conjunction with its exhibit, for written approval as to time and place.

RESPONSIBILITY. If the Exhibitor/Supporter fails to comply in any respect with the terms of this agreement, Event Management shall have the right, without notice to the exhibitor, to offer said exhibit space or supporter opportunity to another entity. This shall not be construed as affecting the responsibility of the Exhibitor/Supporter to pay the full amount specified by the contract.

COMPLIANCE. The Exhibitor/Supporter assumes all responsibility for compliance with all pertinent ordinances, regulations and codes of duly authorized local, state and federal governing bodies concerning fire, safety, health; together with the rules and regulations of the operators and/or owners of the property wherein the exhibit is held. Cloth decorations must be flameproof. Wiring must comply with fire department and underwriters' rules.

LIABILITY. KAFP, CAFP and Cheyenne Mountain Colorado Springs, a Dolce by Wyndham property, its agents or employees shall not be responsible for any loss, theft or damage to the property of the Exhibitor/Supporter, their employees or representatives. Further, Event Management will not be liable for damage or injury to persons or property during the term of this agreement from any cause whatsoever by reason of the use or occupancy of the exhibit space by the exhibitor or their assigns, and the exhibitor shall indemnify and hold harmless Event Management from all liability, which might ensue from any cause whatsoever. If the exhibitor's materials fail to arrive, the exhibitor is nevertheless responsible for all amounts due hereunder. Exhibitors/Supporters are advised to carry special insurance to cover exhibit material against damage and loss, and public liability insurance against injury to the person or property of others.

CANCELLATION OR TERMINATION OF EVENT. In the event that the premises where the event is to be held shall, in the sole determination of Event Management, become unfit or unavailable for occupancy, or shall be substantially interfered with, by reason of picketing, strike, embargo, injunction, act of war, act of God, fire or state of emergency declared by any government agency or by reason of any municipal, state or federal law or regulation or by reason of any other occurrence beyond the control of Event Management, Event Management may cancel or terminate the event, and thereby the exhibition or supporter opportunities. In the event of such cancellation or termination, the Exhibitor/Supporter waives any and all claims the Exhibitor/Supporter might have against Event Management for damages or expenses and agrees to accept in complete settlement and discharge of all claims against Event Management the Exhibitor/Supporter's prorated share of the total amount paid by all Exhibitors/Supporters less all costs and expenses incurred by Event Management in connection with the event including a reserve for future claims and expenses in connection therewith. In case Event Management shall for any reason determine to cancel or terminate the event, the Exhibitor/Supporter waives all claims the Exhibitor/Supporter might have against Event Management for damages or expenses and agrees to accept in complete satisfaction and discharge of all claims against Event Management a refund of all amounts paid by the Exhibitor/Supporter to Event Management in accordance with this agreement.

MANAGEMENT. Event Management reserves the right to interpret, amend and enforce these regulations as it deems appropriate to ensure the success of the event.