

**KAFP BOARD OF DIRECTORS
JOB DESCRIPTION
RESIDENT AND STUDENT DIRECTORS**

BASIC FUNCTIONS

- One resident and one student will be elected by their member category constituents to serve on the KAFP Board of Directors.
- The resident and student director co-chair the Resident and Student Advisory Group and report back to the board of directors regarding the progress of the group on its strategic initiatives.
- The resident and student directors attend and actively participate in all board business, including six or more meetings per governance year.

DUTIES, RESPONSIBILITIES AND AUTHORITY

- Provides oversight of, and contributes to, the implementation of the strategic plan.
- Ensures the organization continues its focus on the resonating themes of innovation, financial sustainability and diversity, equity and inclusion.
- Informs the board of all actual and potential conflicts of interest relating to the general purposes and activities of the organization and specific issues before the board.
- The resident and student directors are expected to attend all KAFP conferences.
- The resident and student directors are responsible for recruiting their constituents to serve on KAFP committees, participate in programs specifically planned for residents and/or students and encourage membership in AAFP and KAFP.
- The resident and student directors must join a KAFP committee, in addition to their service as co-chairs of the Resident and Student Advisory Group.
- The resident director is expected to volunteer one day as Family Doctor of the Day during the legislative session.

QUALIFICATIONS AND TERM OF OFFICE

- A resident member of KAFP in good standing shall be elected by a body of their peers. Each program (Wesley, Via Christi, CHCKES, KCMC, Smoky Hill) identifies one resident and submits their name to be vetted by the leadership development committee. Resident members in good standing may also self-identify. The leadership development committee will select one candidate for the resident director seat to be voted on by resident members of KAFP in good standing. Nominees are required to complete the nomination process.
- A student member of KAFP in good standing shall be elected by a body of their peers. Each school (KUSOM-Wichita, KUSOM-KC, KUSOM-Salina, Kansas Health Science Center) identifies one student and submits their name to be vetted by the leadership development committee. Student members in good standing may also self-nominate. The leadership development committee will select one candidate for the student director seat to be voted on by student members of KAFP in good standing. Nominees are required to complete the nomination process.
- The resident and student directors serve a one-year term and there are no term limits. The governance year is January 1 to December 31.

TIME COMMITMENT

The resident and student directors can expect to commit one to two hours of time to their board service each month.

EXPECTATIONS

All board members are expected to attend and actively participate in board meetings. This includes coming to meetings prepared, having reviewed the meeting materials in advance.

It is further expected that all board members participate in and promptly respond to communication from the CEO and other board members when conducting Academy business outside of board meetings.

Additionally, each board member is expected to contribute in some way to the KAFP Foundation. Contributions come in many forms including financial donations, in-kind gifts or making introductions to potential donors or partners.

KAFP board members have fiduciary responsibilities as well and are expected to uphold them. Fiduciary duty requires board members to stay objective, unselfish, responsible, honest, trustworthy and efficient. Board members serve as stewards of the Academy and must always act for the good of the organization, rather than for their own benefit.